



CITY OF DECATUR

JOB ANNOUNCEMENT

DIRECTOR OF PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

MESSAGE FROM THE CITY MANAGER:

Hello,

Thank you for taking the time to view our position recruitment. Now it's up to me to draw you into what I believe is a great opportunity for that "up and coming" candidate or the seasoned professional that has plenty of fuel left in the tank. So, here I go...

A recent re-organization has flattened the organization, provided an ongoing \$300,000 + savings in personnel costs, created new departments and expanded the responsibilities of department heads to include the Public Works Director. The City's Water Production Department is now a direct report to the Public Works Director.

You will be replacing a seasoned Public Works Director after a 40 + year career in the field and nearly 10 years with the City of Decatur. While I expect your perspective on the department and encourage new ideas to save taxpayer dollars and improve efficiencies he is handing the keys of a solid department over to the new Public Works Director.

As you will read in greater detail in this recruitment brochure this community is solidly in its "Infrastructure" chapter of Decatur's history. Not necessarily glamorous, but it is exciting to be a part of this. Revenue streams are in place to complete the millions of dollars' worth of projects (streets, water, fiber and sewer) that are underway to catchup with postponed improvements and clearly positioning ourselves for business expansion/growth and new opportunities. There truly is a buzz in this community and its contagious!

I need my next Public Works Director to be high energy, well-spoken and able to articulate public works language in a way it is understood by my elected, staff and most importantly the community. To mention a couple of other areas with high importance to me is a person that pursues "green" opportunities and is tech savvy. In return I will equip you (your department) with the training/tools necessary to complete your job, hold

you accountable and most importantly you will have my support.

I'm hoping this opportunity in Decatur gets you as excited as I am. You will be working with a team that has a "can do" attitude. Thank you for your interest...

Please take a look at our 2016 team accomplishments.

<http://www.decaturl.gov/wp-content/uploads/2017/06/2016-Community-Projects-Update-.pdf>

Respectfully,

Tim Gleason
City Manager

ABOUT DECATUR:

The City of Decatur (Population 73,500) is the largest city and the county seat of Macon County in the State of Illinois. Decatur was founded in 1829 and is located 40 minutes away from the State Capital of Springfield and less than 3 hours away from St. Louis, Indianapolis and Chicago.

With a staff of almost 500 full-time employees and an annual operating budget of \$172 M, Decatur seeks to improve the quality of life for its residents by becoming the premier public service organization in Central Illinois. We believe the fulfillment of our mission will result in pride – pride for and by our community, as well as pride for city employees.



Photo: Downtown Decatur



Photo: Transfer House

ABOUT THE DEPARTMENT:

The Public Works Department includes the divisions of Engineering, Municipal Services, Water Production and Water Services; which include the Streets and Sewers, Urban Forestry, Fleet Maintenance, Municipal Parking System, Traffic Control, Water Production and Maintenance, Water Distribution and Water Metering Sections.

The department staffs approximately 120 full and part time employees, including professional engineers, managers, technicians, skilled and semiskilled workers, and laborers in a union environment. The department has an operating budget of \$101 M and oversight of the 5-year Capital Improvement Program.

ABOUT THE POSITION:

Under the direction of the City Manager, this position Directs and manages infrastructure development and maintenance for the City of Decatur, including the City's streets, sewers and water distribution system. Directs the planning, design, construction, operation and maintenance of structural elements within local public rights-of-way under City control. Also directs and monitors the planning, operation, and maintenance of water impoundment and production facilities, City buildings, the municipal parking system, and the City's vehicles.

MAJOR DUTIES:

The selected candidate prepares and administers the Capital Improvements Program and related projects for the City. Supervises, coordinates, controls and evaluates operations of all division of the Public Works Department, including all personnel functions. Prepares, reviews and approves periodic oral and written reports for the City Manager and City Council. Prepares and reviews departmental objectives and

operating budgets, including those for the Water Operating and Capital Funds; ensures expenditures and operations are in compliance with budget; approves payment estimates to contractors; and approves all purchase orders for the department. Develops and approves requests for professional services, evaluates and recommends consultant proposals; negotiates contracts and supervises engineering consultants under contract with the City. Reviews plans and proposals from private developers; approves compliance with City ordinances, standards and guidelines. Responds to citizen's complaints regarding the Public Works Department, including investigating and implementing solutions to problems; makes presentations to various groups; and responds to media request for information. Meets with Federal and State officials and representatives of other units of local government, as required. Meets with union representatives and classified employees on interpretation of contract and grievances, etc. Attends meetings as a member of various state and national committees and participates in various civic organizations. Performs other related work as required by the City Manager, City Council or the nature of the position.

THE IDEAL CANDIDATE:

The ideal candidate will have five or more years of responsible supervisor level experience in municipal engineering, infrastructure and water production management, including administrative experience. A Bachelor's degree is required in Civil Engineering or a related field, a Master's degree is preferred. A Professional Engineer's license in the State of Illinois is required. The candidate must be an effective communicator, a highly skilled manager and have extensive experience in managing municipal Capital Improvement Programs.

SALARY AND BENEFITS:

The anticipated salary will be in the low \$120's +/- DOE. The City is pleased to offer a comprehensive benefits package that includes health, dental, life, 457-deferred compensation plan and pension through Illinois Municipal Retirement Fund.

APPLICATION INSTRUCTIONS:

To apply, please submit a cover letter, detailed resume, five professional references and salary history via email to the Human Resources Director French Wilson at fwilson@decaturil.gov. The application deadline is 5:00 p.m. Friday, September 22, 2017.

LIVE

The City of Decatur, a jewel of a community nestled alongside 22 miles of scenic Lake Decatur growing locally and quickly expanding its reputation and reach beyond its Central Illinois boundaries. Decatur is fast becoming a leader in American industry and technological breakthroughs, today growing the products that feed the world and leading the way nationally in the development of sustainable practices and other green initiatives necessary to the growth and protection of this country.

There's something special happening here these days; companies are investing in record numbers and there's a community-wide sense of pride, togetherness and an undeniable spirit for getting things done. We're seeing new stores, restaurants and businesses opening in our city and people across the country are taking note. Decatur recently ranked as a top 12 Best Illinois Cities for Families, a Top 50 Best City for Global Trade, one of the Top 50 Safest Cities in Illinois and a top city in the country for physicians to live. Today Decatur Park District plays host to more than 7,500 youth and adult athletes as part of a number of locally run programs including baseball, soccer, softball, tumbling, wrestling, basketball, Special Olympics and others. This is in addition to a number of golfers in leagues that compete on the city's three award winning golf courses including Red Tail Run, a recently opened signature course designed by legendary PGA Hall of Famer Raymond Floyd. Still, the new Lakeshore Landing lakefront redevelopment is a regional attraction unlike anything that will be seen in Central Illinois.

In short, you really can have it all here, whether you prefer the great outdoors or one of our award-winning parks, live entertainment in the new Downtown Decatur or taking advantage of the stellar educational opportunities at our local schools, colleges and universities.

Check out what we have going on in Decatur.

<http://www.limitlessdecatur.com/>

<https://www.thrivedecatur.com/>

<http://www.decaturmagazine.com/>



Photo: Millikin University

WORK



Photo: Archer Daniels Midland Co. - Downtown

Decatur is proud to call America's heartland home but our reach is undeniably global, a leader in American manufacturing and a trailblazer in the quest for new energy sources critical to America's future. We are home to agribusiness giant Archer Daniels Midland Co., a leading producer of food ingredients that help feed the world and of the next wave of renewable fuels that power our daily lives. Branches of renewable food producer Tate & Lyle and mining manufacturer Caterpillar Inc. are also here in addition to award winning industry leaders in healthcare, technology, manufacturing, education and human services. Forbes Magazine ranked Decatur second in the country for having a thriving agriculture economy, where the average agribusiness worker earns three times the amount compared to the top ranked community. *Business Facilities* magazine ranked the Decatur area third for logistics hubs in the nation, a place where nearly \$1 billion in capital investment is planned or underway in the region.

On the healthcare front, both St. Mary's Hospital and Decatur Memorial Hospital continue to grow. Decatur Memorial remains in the midst of a \$39 million three-part expansion while St. Mary's recently completed the first phase of what is a \$31 million construction and expansion project both of which continue to position Decatur as a regional and national healthcare leader. This year also saw the opening of the Midwest Inland Port, a real game changer for the region that positions the City of Decatur as a transportation hub the likes of which has never been seen in the area. The intermodal container shipping and receiving facility offers direct access to three Class I railroads, four interstate highways and a major U.S. highway providing importers and exporters flexible access to coastal and export markets. The location provides proximity to 95 million

customers within a day's drive. It represents the only inland port in the nation with access to 3 major rail providers on one privately owned ramp. All without the wait time of ports located in high traffic metros.

VISIT

The City of Decatur offers award-winning parks and recreational opportunities, restaurants and shopping in the newly redeveloped Downtown Decatur and beyond.

Downtown Decatur

Experience the new Downtown Decatur, which recently underwent a \$14 million public development imagined as the next step in efforts to bring a new look, feel and energy to the city's Central Business District. The three-phased plan added new sidewalks, landscaping, lighting, recreational opportunities and, perhaps more importantly, it has already spurred a return to prominence of the city's downtown in the form of new businesses and jobs, entertainment options and the creation of a "new" downtown that is now a destination for both local residents and visitors alike.

Lakeshore Landing Lakefront Development Project

The Decatur Park District and the City continue to work together to bring a new face and amenities to the Nelson Park lakefront. The development is adding new restaurants and recreational amenities, housing, a waterpark, hotel, boat docks and other exciting amenities.

Lake Decatur, Hunting, and Fishing

Decatur remains one of the few cities in the country with its own inland lake, the City's primary water source and a hotbed of year-round water recreation activities including swimming, water skiing/jet skiing and, of course, fishing. The Lakeshore Landing redevelopment project, now underway, promises to make the shores of Lake Decatur an activity center year round as new restaurants, shops, housing, and other lake-based activities will represent a draw for both locals and visitors from across the Central Illinois region. The City also has a very active hunting community both along the lake and throughout the area (deer, duck, turkey, etc.) with its heavily wooded landscape, varied temperatures and multi-faceted terrain.



Photo: Lake Decatur